



QUESTIONS RELATED TO REQUEST FOR PROPOSAL

Bid No/Name: RFP #25-02 Municipal Complex Exterior Building Repairs

1. Approx. how many LF of fascia are you anticipation replacement vs just repainting? Size of these fascia boards (2x6, 2x8, 1x6, 1x8) **We are asking the bidder to assess this and provide their recommendations. We have a non-mandatory pre-bid conference scheduled for July 9, 2025 at 10:00 AM. This conference is a great opportunity to walk the complex and evaluate the scope of work. Virtually all of the fascia will need to be painted and there are some sections on some of the building that need to be replaced. These are mostly 2x6 or 2x8.**

2. Are we to include the soffits of the patios and entrances? Gazebo Included? **The gazebo is not included. While the soffits of the patios and entrances should be included in the scope of work, we have a budget of \$55,000 and want to prioritize replacement and/or repairs based on likelihood of water/insect intrusion, followed by aesthetic repairs, and if the budget allows cosmetic improvements. The one cosmetic improvement the bid shall include is painting or staining the visible features listed in the bid packet, especially the fascia/trim.**

3. Parapet walls that go between buildings where stucco or wood is visible? Do we include painting these as well? **I am not sure what walls you are referring to. We have small masonry walls in front of the administration building. If you are referring to those, then the answer is no.**

4. Where do I find the pre-bid meeting location for the "Municipal Complex Exterior Building Repairs" project? **Pre-Bid Conference: A non-mandatory pre-bid conference will be held at 10:00 a.m. CST on Wednesday, July 9, 2025, in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas 78023. This information is on the Public Notice and can be found here: <https://helotes-tx.gov/wp-content/uploads/2025/07/RFP-25-02-City-Hall-Exterior-Public-Notice-BB.pdf>**

5. Materials to be used for this project? **Like materials should be used, stain where it is stained and paint where it is painted.**

6. Will City and Annex trim around the windows need to be painted or repaired? **Yes, for City Hall and Annex building the wood trim around the windows needs to be repainted and repaired as needed.**

7. Do the gutters need to be removed for painting? **All of the fascia need to be painted or stained, if the gutters need to be removed. Then they will have to be removed for painting or staining.**

8. Is the garage door on annex included? **Yes the garage door on the annex building will need to be painted and repaired as needed.**

9. Are any other structures getting painted that are not attached to the Police station, Admin Building, Public Works, and fire station? **No, at this time, our primary goals are to repair the listed buildings to prevent water intrusion, insect intrusion, and provide aesthetic/cosmetic improvements.**