



PUBLIC NOTICE
REQUEST FOR PROPOSALS
ANNUAL FIRE SPRINKLER INSPECTION & MAINTENANCE

City of Helotes, Texas, requests sealed bids from qualified contractors to provide fire sprinkler inspection and maintenance at identified city-owned facilities in compliance with Chapter 5 *Sprinkler Systems* of NFPA 25 and all future versions of the NFPA. The service, as guided by NFPA, will be performed on a mutually agreed date within the calendar year at the quoted prices. The primary term shall be for three years, with the option to extend for two additional one-year terms.

Pre-Bid Conference: A non-mandatory pre-bid conference will be held at 10:00 a.m. CST on Wednesday, April 23, 2025, in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas 78023.

Point of Contact: ALL questions regarding this bid should be directed to Eddie Haynes, Deputy Chief & Fire Marshal, via e-mail at EHaynes@helotes-tx.gov. The e-mail subject line must read "RFP-25-01 Annual Fire Sprinkler Inspection & Maintenance". Questions will be received until 10:00 a.m. CST on Friday, May 2, 2025. No responses will be given to questions submitted after the deadline.

Deadline: Sealed bids will be accepted until 10:00 a.m. CST on Friday, May 9, 2025. Bids shall be marked clearly with the bid number, bid name, closing date, and time on the outside of the package/envelope. No bids will be accepted by fax or email. The City reserves the right to reject any and all bids. How to submit:

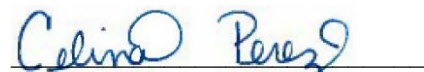
- In Person: City of Helotes, Attn: City Secretary, 12951 Bandera Road, Helotes, Texas 78023; OR
- By Mail: City of Helotes, Attn: City Secretary, PO Box 507, Helotes, Texas 78023.

Bid Opening: Names of proposers will be read aloud at 10:00 a.m. CST on Friday, May 9, 2025, in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas 78023.

Bid Packet: Learn more about this bid opportunity at www.helotes-tx.gov > [Bid Notices](#).

Notice prepared by Justin Vincent, PW Operations Supervisor

Notice posted and published by:



Celina Perez, City Secretary

I certify this notice was posted on Wednesday, April 9, 2025, at 11:00 AM.
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