



**PUBLIC NOTICE  
REQUEST FOR PROPOSAL  
SUBSCRIPTION BASED URGENT & EMERGENCY CARE SERVICES**

City of Helotes, Texas is soliciting proposals from qualified companies to provide subscription-based urgent and emergency care services to the employees.

**NON-MANDATORY PRE-SUBMITTAL CONFERENCE**

The City of Helotes has organized a Pre-Submittal Conference to go over any questions, comments or concerns from prospective consultants. Attendance at the preproposal conference is non-mandatory.

Monday, November 18, 2024 @ 2 p.m.  
Helotes City Hall  
Council Chambers  
12951 Bandera Road  
Helotes, TX 78023

**IMPORTANT DATES**


Solicitation Release Date .....November 6, 2024  
Pre-Submittal Conference ..... November 18, 2024 @ 2 p.m. (CST)  
Final Questions Accepted .....December 2, 2024 @ 4 p.m. (CST)  
Submittal Deadline.....December 6, 2024 @ 2 p.m. (CST)

**CITY CONTACT MAILING/PHYSICAL ADDRESS**

City of Helotes  
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*Notice prepared by Diana Lopez, HR Manager*

Notice posted and published by:

  
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Celina Perez, City Secretary

I certify this notice was posted on Wednesday, Nov. 6, 2024, at 2:00 PM.  
Published in San Antonio Express News on Wednesday, Nov. 6 and Wednesday, Nov. 13, 2024.