



QUESTIONS RELATED TO COMPETITIVE SEALED BID

Bid No/Name: CSB-24-02 Public Works Storage Building

1. Can I schedule a site visit? **A site visit may be done during the pre-bid conference on Wednesday April 3, 2024 @ 10 a.m.**
2. How long ago were the previous bids? **August of 2023 and February of 2024.**
3. Will the bids be read aloud? **Yes, the bids will be read aloud at the time of the deadline on 4/19/2024 @ 10 A.M.**
4. What will finished height of slab on grade be? **The building should be at grade. We aren't doing any landscaping or anything that would require the slab to be of a certain height. The slab should be just for the building and everything detailed on page 29 of the bid packet, there is not going to be a driveway.**
5. Is there a budget for this? **We are not disclosing the budget at this time, but there is a budget. We have increased the budget based on the last two bids, and we have adjusted accordingly.**
6. How will the building be oriented within the allowed space? **We planned on having the length of the building run parallel to the adjacent power line at the very back of our property, but the final orientation will need to be agreed upon by the contractor and public works director. The building needs to be situated to allow vehicles and equipment to navigate all the way around it on all sides, and pass through the bay doors.**
7. What amperage are you needing on the 240V outlets? **We are needing 50 amp breakers for the 240V outlets.**

8. Is an estimated budget available? City Council approved up to \$400,000 for this project. The actual cost should be reflected in an accurate bid presented by the bidder/contractor, based on their experience and analysis of the scope of work defined in the bid packet. It should be noted, bid evaluation factors include price, and price will be a determining factor in awarding the bid.

9. Is there an anticipated start and completion date for when this work should begin and end? We would like the project to begin immediately after awarding the bid/contract, and would like the project to be complete within 6 months of award date, unless otherwise approved by the Public Works Director.

10. According to the questions that have previously been answered, there is not a specified date to award a contractor, however the answer states that Helotes Public Works would like to work to begin immediately after award. Referencing page 29 of the Request for Sealed Bids, it states that the contractor is responsible for architectural design and stamped engineered drawings due at Notice to Proceed date. If the Notice to Proceed is anticipated to be given within 4-8 weeks after submitting the proposal on April 19, that is potentially an impossible deadline to provide the architectural design and stamped engineering drawings. Please clarify what the intent is of when a Notice to Proceed is to be issued. There will be two key dates after the submittal date. One will be the award date, which takes place after we have reviewed all the submittals, selected the contractor, and receive final approval from city council. After we have awarded the contract, finalized the contract, and have received all the required documentation including the architectural design and stamped engineered drawings, we will then issue the Notice to Proceed to the contractor indicating everything needed to get started has been submitted and reviewed. The Notice to Proceed Date notifies the contractor they may begin work and starts the time on the project.

11. The bid bond form provided in CSB 24-02 for the Public Works Storage Building firsts named the City of Helotes as the obligee, however further down the form it indicates City of Roswell, GA (page 35). Please advise if a new bid bond form will be provided or if we are allowed to the surety's bid bond form. This was a typo on that page. The whole page should have been written to indicate City of Helotes. I am working on fixing this in an addendum. If a contract is awarded the appropriate form will be provided.