



**AGENDA
CITY OF HELOTES
BOARD OF ADJUSTMENT
November 20, 2023
7:00 p.m.**

The City of Helotes Board of Adjustment will meet on Monday, November 20, 2023 at 7:00 p.m. in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This is an open meeting, subject to the open meeting laws of the State of Texas.

1. Call to Order.
 - Confirmation of Quorum.
 - Pledge of Allegiance.

PUBLIC HEARING:

2. Public hearing to give all interested persons the right to appear and be heard on a request by Lorenza Sanchez for a variance to Municipal Code of Ordinances Chapter 98 *Zoning*, Section 98-62, Subparagraph (e) *Accessory buildings, associated living quarters and storage buildings*, authorizing an encroachment on the required side yard setback of twenty-five to any side property line on a single-family residential zoned lot located at 10102 Bricewood Run, Helotes, Texas 78023, more particularly described as BCAD Property ID No. 1266866 – [Agenda Item](#)

OPEN SESSION:

3. Citizens to be Heard. ***The Board of Adjustment shall not discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The Board will accept comments from citizens, business owners, business representative's, property owners and representatives of property owners of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes and this time is not transferable. Each person may only speak once. No profanity or threats will be tolerated.***

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Helotes City Hall is wheelchair accessible, and accessible parking spaces are available. In compliance with the Americans with Disabilities Act, the City of Helotes will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received forty-eight (48) hours prior to the meeting. Please contact the City Secretary's Office at 210.695.5911 or by facsimile at 210.695.2123.

ITEMS FOR INDIVIDUAL CONSIDERATION:

4. Discussion of and action on a request by Lorenzo Sanchez for a variance to Municipal Code of Ordinances Chapter 98 *Zoning*, Section 98-62, Subparagraph (e) *Accessory buildings, associated living quarters and storage buildings*, authorizing an encroachment on the required side yard setback of twenty-five feet to any side property line on a single-family residential zoned lot located at 10102 Bricewood Run, Helotes, Texas 78023, more particularly described as BCAD Property ID No. 1266866 (Applicant) – [Agenda Item](#)

Adjourn.

NOTE: It is possible that members of, and possibly a quorum of, the City Council or other governmental bodies of the Municipality may be in attendance at the above stated meeting. No action will be taken by the City Council or any governmental body at the above stated meeting other than the body specifically referred to in the above notice.

This is to certify that the agenda was posted on November 17, 2023 at 3:00 p.m.

Michael Gallardo

Michael Gallardo, Development Services Coordinator