

**MINUTES
CITY OF HELOTES
PLANNING AND ZONING COMMISSION**

The City of Helotes Planning and Zoning Commission met for a special meeting on May 16, 2023, at 7:00 p.m. in City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas. This was an open meeting subject to the current open meeting laws of the State of Texas.

Commission Members

Present: Gregg Michel, Chair
Jason Wightman, Vice Chair
Ron Hozza, Secretary
Anne Carraway
Dave Cato
Alex Blue
Mario Rios
Jeff Wade

Staff Present: Michael Gallardo, DS Coordinator

1. Call to order.

Chair Michel called the meeting to order at 7:10 p.m.

2. Roll call.

Commissioner Hozza called roll. See above for members present.

OPEN SESSION:

3. Citizens to be heard.

No one signed up to speak.

ITEMS FOR INDIVIDUAL CONSIDERATION:

4. Discussion of and action on the minutes of the Regular Meeting of the Planning and Zoning Commission dated April 4, 2023. (Approval Item; Staff)

Motion was made by Commissioner Hozza, second by Commissioner Wightman, to approve the minutes as submitted.

Motion to approve carried unanimously.

5. **Discussion of and action on a request by Texas Grounds, LLC for directional signage pursuant to Municipal Code of Ordinances Chapter 66 Signs, Section 66-45 Traffic Control Signs, subsection (a) Traffic Control Signs Upon Private Property for Texas Grounds Coffee Co. located at 9708 Business Parkway, Suite 128, Helotes, Texas 78023 in the Helotes Town Center, a multi-tenant shopping center on property zoned General Business District (B-3), and identified as BCAD Property ID No. 1189831. (Approval Item; Applicant)**

Motion was made by Commissioner Wightman, second by Commissioner Carraway, to approve this item as presented.

Motion to approve carried unanimously.

6. **Discussion of and action on a request by Waylon Wehmeyer for approval of two (2) free standing signs, including associated variances, pursuant to Municipal Code of Ordinances Chapter 66 Signs, Section 66-49 Commercial Signs: Single Business Use (Monument Type) for Burnin' Bush LLC, located at 10020 N. F.M. 1560, Helotes, Texas 78023, and identified as BCAD Property ID No. 1183539. (Recommendation Item; Applicant)**

The applicant withdrew this request and will return at a future meeting with a new request.

Adjourn.

With no more business to come before the Commission, Chair Michel adjourned the meeting at 7:33 p.m.

Respectfully submitted,



Gregg Michel, Chair

ATTEST:



Celina Perez, City Secretary

