

**MINUTES  
CITY OF HELOTES  
PLANNING AND ZONING COMMISSION**

The City of Helotes Planning and Zoning Commission met for a regular meeting on February 7, 2023, at 7:00 p.m. in City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas. This was an open meeting subject to the current open meeting laws of the State of Texas.

Commission Members

Present: Gregg Michel, Chair  
Jason Wightman, Vice Chair  
Ron Hozza, Secretary  
Anne Carraway  
Mario Rios  
Jeff Wade

Absent: David Cato  
Alex Blue

Staff Present: Michael Gallardo, DS Coordinator  
Celina Perez, City Secretary

**1. Call to order.**

Chair Michel called the meeting to order at 7:00 p.m.

**2. Roll call.**

Commissioner Hozza called roll. See above for members present.

OPEN SESSION:

**3. Citizens to be heard.**

No one signed up to speak.

ITEMS FOR INDIVIDUAL CONSIDERATION:

**4. Discussion of and action on the minutes of the Regular Meeting of the Planning and Zoning Commission dated January 3, 2023. (Approval Item; Staff)**

Motion was made by Commissioner Hozza, second by Commissioner Wightman, to approve the minutes as submitted.

Motion to approve carried unanimously by those present.

5. **Discussion of and action on a request by SignTek Inc. for approval of a wall sign pursuant to Municipal Code of Ordinances Chapter 66 *Signs*, Section 66-51 *Commercial Signs: Projecting, Wall and Hanging, or In or On Windows*, including associated variances, for PNC Bank, located at 12590 Bandera Road, Helotes, Texas 78023, and identified as BCAD Property ID No. 1273907. (Recommendation Item; Applicant)**

The Commission did not find justification in granting variances (size and number) for a bank logo wall sign proposed to wrap around the building's southwest corner. The two existing business name wall and monument signs are prominently placed and visible.

Motion was made by Commissioner Rios, second by Commissioner Hozza, to recommend denial of this item as written.

Motion to recommend denial carried unanimously by those present.


**Adjourn.**

With no more business to come before the Commission, Chair Michel adjourned the meeting at 7:11 p.m.

Respectfully submitted,

  
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Gregg Michel, Chair

ATTEST:

  
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Celina Perez, City Secretary

