

MINUTES
BUDGET WORKSHOP
HELOTES CITY COUNCIL
July 19, 2022

The City of Helotes City Council gathered for a budget workshop on Tuesday, July 19, 2022, at 1:00 p.m. in the Helotes Fire Department Training Room, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Rich Whitehead, Mayor
Craig Sanders (via Zoom)
Jen Sones
Matthew McCrossen
Cynthia Massey
Matthew Merchant

Staff Present: Marian Mendoza, City Administrator
Celina Perez, City Secretary
Taby Durr, Finance Director
April Newby, HR Manager
Samantha Bayliss, Marketing & Events Coordinator
Michael Gallardo, DS Coordinator
Andrea Goff-Fontanes, Municipal Court Coordinator
Joshua Mair, PW Director
Jaime Ostrander, Dispatch Supervisor
Rob Hunley, Police Chief
Scott Moreland, Fire Chief

1. Call to Order.

Mayor Whitehead called the workshop to order at 1:03 p.m.

OPEN SESSION:

2. Citizens to be Heard.

No one signed up to speak.

WORKSHOP:

3. Presentation and discussion of the preliminary Fiscal Year Ending 2023 Municipal Budget, including the City of Helotes Economic Development Corporation (HEDC) Budget and the American Rescue Plan Act (ARPA) emergency fund, for the operating period of October 1, 2022 – September 30, 2023. (Staff)

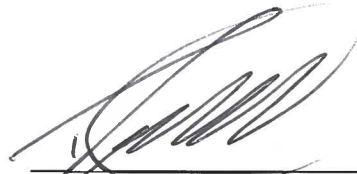
Marian Mendoza, City Administrator, began the workshop by presenting the items for the second tranche disbursement of the ARPRA grant. The second disbursement or tranche amount is \$1,234,098.00 (same amount as first tranche). The qualifying items under the second tranche are:

equipment replacement for the dump truck; two police department vehicles; added personnel positions (2 police officers, 2 public works crew members & 1 code compliance officer); software upgrades (permit, court, & mass communications); the dispatch console; and bank fees. A resolution to approve the second tranche would be forthcoming at a regular Council Meeting. Marian went on to present a PowerPoint that showed the projected FYE 2022 General Fund balance and the proposed FYE 2023 General Fund revenues and expenditures. The city was awaiting on the certified totals from Bexar Appraisal District and did not have the proposed Tax Rate for 2022. As in the previous year, an item of uncertainty was the employee health care insurance. The city was quoted a 25% increase in health care premiums. Staff is working with the city's insurance broker to view all health care insurance options. Marian completed the presentation of the general budget overview. Next, each supervisor in attendance briefly presented their respective departments budget.

In closing, Marian informed Council that the next step in the budget development process would be the first public presentation of the proposed FYE 2023 budget at the regular Council Meeting on August 11. HEDC Staff would also present the proposed FYE 2023 HEDC Budget on August 11.

Adjourn.

Mayor Whitehead adjourned the workshop at 3:06 p.m.



Rich Whitehead, Mayor

ATTEST:



Celina Perez, City Secretary

