



**AGENDA  
REGULAR MEETING  
HELOTES CITY COUNCIL**

**July 28, 2022  
7:00 p.m.**

The City of Helotes City Council will meet for a Regular Meeting on Thursday, July 28, 2022, at 7:00 p.m. in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. Council Members may participate remotely by videoconferencing; however, a physical quorum of the City Council shall be present at Helotes City Hall. This is an open meeting, subject to the open meeting laws of the State of Texas.

1. Call to order.
  - Invocation.
  - Pledge of Allegiance.

**OPEN SESSION:**

2. Citizens to be Heard. *The City Council shall not discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The Council will accept comments from citizens, business owners, business representative's, property owners, and representatives of property owners of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes and this time is not transferable. Each person may only speak once. No profanity or threats will be tolerated.*

**CONSENT AGENDA (ITEM NOS. 3 - 6):**

*All Consent Agenda items listed below are considered routine by City Staff and are intended to be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember requests it, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.*

3. Approval of the minutes of the Regular Meeting dated July 14, 2022. (Staff) - [Agenda Item](#)
4. Approval of the Quarterly Investment Reports for the City of Helotes and the City of Helotes Economic Development Corporation (HEDC) for the quarter ending June 2022. (Staff) - [Agenda Item](#)

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Helotes City Hall is wheelchair accessible, and accessible parking spaces are available. In compliance with the Americans with Disabilities Act, the City of Helotes will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received seventy-two (72) hours prior to the meeting. For assistance, contact the City Secretary at 210.695.5911.

**CONSENT AGENDA contd.:**

5. Approval of a final plat pursuant to Municipal Code of Ordinances Chapter 78 *Subdivisions*, establishing Leslie AP, being a 2.4653-acre tract out of the S.A. & M.G.R.R. Survey No. 415, Abstract 716, County Block 4478 and also being out of the JNR Enterprises, Inc. 7.946-acres described in Document No. 20190014929, of the Official Public Records of Bexar County, Texas. (Applicant) - [Agenda Item](#)
6. Approval of a final plat pursuant to Municipal Code of Ordinances Chapter 78 *Subdivisions*, establishing QT 4022 Subdivision Plat, being a total of a 5.28-acre tract out of the John M. Ross Survey No. 223, Abstract 645, County Block 45242 and recorded in Volume 15756, Page 1094, of the Official Public Records of Bexar County, Texas. (Applicant) - [Agenda Item](#)
7. Approval of a Stormwater Management Plan pursuant to Municipal Code of Ordinances Chapter 34 *Environment*, Article IV *Stormwater Detention and Drainage*, for QuikTrip No. 4022, a convenience store and automobile filling station, located on a 1.65 acre site identified as QT 4022 Subdivision, Lot 1. (Applicant) - [Agenda Item](#)
8. Approval of a Traffic Impact Analysis pursuant to Municipal Code of Ordinances Chapter 78 *Subdivisions*, Article II *Subdivision Regulations*, for QuikTrip No. 4022, a convenience store and automobile filling station, located on a 1.65 acre site identified as QT 4022 Subdivision, Lot 1. (Applicant) - [Agenda Item](#)
9. Approval of a final plat pursuant to Municipal Code of Ordinances Chapter 78 *Subdivisions*, establishing Rocking Umlaut, being a 1.000-acre tract of land and a 1.992-acre tract of land out of the Comanche Creek Irrigation Company Survey No. 355, Abstract 172, County Block 4525, and recorded in a deed as Document No. 20180207562, of the Official Public Records of Bexar County, Texas. (Applicant) - [Agenda Item](#)
10. Approval of a Stormwater Management Plan pursuant to Municipal Code of Ordinances Chapter 34 *Environment*, Article IV *Stormwater Detention and Drainage*, for Rocking Umlaut Subdivision, being a 1.000-acre tract of land and a 1.992-acre tract of land out of the Comanche Creek Irrigation Company Survey No. 355, Abstract 172, County Block 4525, and recorded in a deed as Document No. 20180207562, of the Official Public Records of Bexar County, Texas. (Applicant) - [Agenda Item](#)

**MAYOR'S REPORT:**

11. Updates on the following:
  - Recognition of Helotes Municipal Court, recipient of the 2022 Municipal Traffic Safety Initiative Award; and
  - Update of Solid Waste Services with C6 Disposal Systems, Inc.

**ITEMS FOR INDIVIDUAL CONSIDERATION:**

12. Discussion of and action on the nomination of City Administrator Marian V. Mendoza to the Texas Municipal League (TML) Intergovernmental Risk Pool Board of Trustees, Place 8. (Staff) - [Agenda Item](#)
13. Discussion of and action on approving an Animal Care Services Agreement extension between the City of Helotes and De Zavala – Shavano Veterinary Clinic for a successive one (1) year extension term commencing on September 1, 2022, and terminating on August 31, 2023, pursuant to Resolution No. 21-016, Exhibit A, Section II *Term*; and authorizing the Mayor to execute said extension. (Staff) - [Agenda Item](#)
14. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas, approving the allocation of emergency funding from the 2021 American Rescue Plan Act, a federal stimulus bill to aid public health and economic recovery from the novel coronavirus (COVID-19) pandemic. (Staff) - [Agenda Item](#)
15. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas, approving an Agreement between the City of Helotes and Helotes Economic Development Corporation (HEDC) to assist with the repayment of debt services related to projects associated with the 2015 Certificate of Obligation; and authorizing the Mayor to negotiate and execute said agreement. (Staff) - [Agenda Item](#)
16. Second and Final Reading, and action on an Ordinance of the City Council of the City of Helotes, Texas amending Municipal Code of Ordinances Chapter 18 *Buildings and Building Regulations* by adding Article VI *Substandard Buildings* to enact regulations for substandard, unsecured, or dangerous buildings or structures. (Staff) - [Agenda Item](#)
17. Discussion of and action on an Ordinance of the City Council of the City of Helotes, Texas ordering a Special Election to be held on Tuesday, November 8, 2022, on a proposition to increase the City’s general purpose sales and use tax rate from 1.00% to 1.25% to continue providing revenue for the City’s general sales and use tax revenue fund, as imposed under sections 321.101(a) and 321.103(a) of the Texas Tax Code; and authorizing the Mayor to execute and agreement for election services with Bexar County Elections Department. (Mayor) - [Agenda Item](#)

*Adjourn into Closed Session.*

**CLOSED SESSION:**

18. Closed Session in accordance with Texas Government Code §551.074 *Personnel Matters*. In addition to the matters listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:
  - §551.074 *Personnel Matters* - To discuss the appointment of public officers on City of Helotes Municipal Boards and Commissions.

City Council Regular Meeting  
July 28, 2022

***Adjourn into Open Session.***

***Adjourn meeting.***

The City Council reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the exceptions to the requirement that a meeting be open to the public, in accordance with Texas Government Code, Chapter 551 *Open Meetings*, Subchapter D *Exceptions to Requirement that Meetings be Open*. No action may be taken in Closed Session.



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Rich Whitehead, Mayor

I certify that this Agenda was posted on July 22, 2022, at 4:30 p.m.



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Celina Perez, City Secretary