



## INVITATION TO BID (ITB) - HVAC & PURIFICATION PROJECT

### **BID NO. 22-01 – QUESTIONS RELATED TO INVITATION TO BID**

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1. Do these units have any specs and are there any pics of existing units (model and serial number)? **We are asking for interested vendors to make a site visit where they can collect the requested information for their purposes.**
2. Are the ducts easily accessible or above tile? **Most ducts are accessible, but some are above the ceiling tile, specifically for the unit above the Court area. A site visit is recommended for further details.**
3. What are the existing controls subcontractor? **The current HVAC contractor for the City of Helotes is Air Conditioning Unlimited, LLC.**
4. Do we need TAB? **A Testing, Adjusting, and Balancing (TAB) is not required for bid purposes.**
5. Are condensing units outside on the ground or on the rooftop? **All condensing units are outside and on the ground.**
6. Where are the existing units, ground or roof? **Three units are in a mechanical room; One unit is above ceiling tile, requiring a ladder to reach; and the remaining units are in HVAC attic spaces with walkways and lighting.**
7. Does the shutdown have to be phased or done during off hours (any time after 4 p.m.?) **Scheduling will be left up to the contractor except for particular instances such as Court days, City Council Meetings, or other special events that may happen during the project.**
8. Is existing insulated? **Yes.**
9. In visiting the site, it was observed that the air handling unit's (AHU's) also have a heat pump with gas running to it. Does the City want to replace both units just like Unit #1? **Yes, the City wants to replace interior and exterior units. Each system consists of furnace, coil, and condensers.**
10. Are replacements like for like since they're all Trane® units? **Yes.**
11. Are all connection lines being re-used? **Yes, as long as the lines are in good repair.**

12. Does the City want the units provided in the package to have humidity control and air purification incorporated into the new systems? **Humidity control can be added in with the new units or by separate controller based on installer preference.**
13. What kind of air purification system does the City want? **Bid Document, Page 29 reads, “All thirteen systems at Helotes City Hall and Helotes Fire Station shall have an in-duct air purification system to reduce airborne and surface microbials, bacteria, viruses, mold, odors, allergens, dust, etc.” Contractors should provide the type of air purification system they are proposing and any relevant specifications on their product.**
14. For the humidity control system/devices, does the City have any controls now or does the City want stand-alone controls per unit? **There is currently no humidity control for the City Hall units. The Fire Department has a humidity control system, but it is not included in the scope of work.**
15. What kind of control system is used right now? **Typical Trane® thermostat when the systems were installed. There are no further details due to the age of the system. If more details are needed, a site visit may be necessary.**
16. Is there a wage for this project? **Under Executive Order (EO) 13658, an hourly minimum wage of \$10.95 for Calendar Year 2021 applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. Since this is a federally funded project we are required to follow the Davis-Bacon Act.**
  - **The following SAM.gov document lists all the wages: <https://helotes-tx.gov/wp-content/uploads/2022/05/BEXAR-COUNTY-TX-WD-20210231-7-9-2021.pdf>; and**
  - **The following U.S. Department of Labor webpage provides information on Davis-Bacon and Related Acts: <https://www.dol.gov/agencies/whd/government-contracts/construction>.**