



**AGENDA  
REGULAR MEETING  
HELOTES CITY COUNCIL  
May 26, 2022  
7:00 p.m.**

The City of Helotes City Council will meet for a Regular Meeting on Thursday, May 26, 2022, at 7:00 p.m. in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This is an open meeting, subject to the open meeting laws of the State of Texas.

1. Call to order.
  - Invocation.
  - Pledge of Allegiance.

**CEREMONIAL:**

2. Oath of Office administered by presiding Helotes Municipal Court Judge Mario Trevino to the following:
  - Council Place 1 – Craig Sanders;
  - Council Place 2 – Jen Sones; and
  - Council Place 4 – Cynthia Massey.

**OPEN SESSION:**

3. Citizens to be Heard. *The City Council shall not discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The Council will accept comments from citizens, business owners, business representative's, property owners, and representatives of property owners of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes and this time is not transferable. Each person may only speak once. No profanity or threats will be tolerated.*

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Helotes City Hall is wheelchair accessible, and accessible parking spaces are available. In compliance with the Americans with Disabilities Act, the City of Helotes will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received seventy-two (72) hours prior to the meeting. For assistance, contact the City Secretary at 210.695.5911.

**CONSENT AGENDA (ITEM NOS. 4 - 5):**

*All Consent Agenda items listed below are considered routine by City Staff and are intended to be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember requests it, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.*

4. Approval of the minutes of the Regular Meeting dated May 12, 2022, and of the Special Meeting dated May 17, 2022. (Staff) - [Agenda Item](#)
5. Approval of a Fireworks Display Permit pursuant to Municipal Code of Ordinances Chapter 38 *Fire Prevention and Protection*, Article V *Fireworks*, Section 38-53 *Permit*, for the City of Helotes Independence Day Celebration & Fireworks Spectacular located at the Helotes Festival Grounds, 12210 Leslie Road, on Sunday, July 3, 2022; and authorizing the Mayor to execute a Facility Use Agreement for said event. (Staff) - [Agenda Item](#)

**MAYOR'S REPORT:**

6. Updates on the following: (Mayor)
  - First ever *Helotes Music Nights* held at City Hall on Friday, May 20, 2022;
  - Announcement of summer hours for *MarketPlace at Old Town Helotes* during the months of June, July, and August 2022; and
  - Invitation to Bid for an HVAC & Purification Project at City Hall and the Fire Station.

**ITEMS FOR INDIVIDUAL CONSIDERATION:**

7. Discussion of and action on a request by Marksmen General Contractors for approval of two (2) variances to Municipal Code of Ordinances Chapter 66 *Signs*, Section 66-49 *Commercial Signs: Single-Business Use Monument Type*, authorizing size and height allowances on a monument sign for Bexar County Emergency Service District No. 7 Fire and Rescue, Station 115, located at 11615 Galm Road, San Antonio, Texas 78254, and identified as BCAD Property ID No. 1258890. (Applicant) - [Agenda Item](#)
8. Discussion of and action on a request by Birvek Retail 2 LLC for approval of a variance to Municipal Code of Ordinances Chapter 94 *Vegetation*, Section 94-24 *General Requirements*, subparagraph (b)(1)(c) *Screening of Parking Lot*, authorizing an exception to the minimum planting requirements for Helotes Crossing Retail Center, a commercial development located at 12423 Bandera Road, Helotes, Texas 78023, and identified as BCAD Prop. ID No. 239951. (Applicant) - [Agenda Item](#)
9. Discussion of and action on appointing the following Council Members to serve as a liaison to each of the listed municipal boards:
  - Council Member Sanders - Economic Development Corporation;
  - Council Member Merchant - Board of Adjustment; and
  - Council Member Sones - Planning & Zoning Commission. (Mayor) - [Agenda Item](#)

*Adjourn into Closed Session.*

**CLOSED SESSION:**

10. Closed Session in accordance with Texas Government Code §551.074 *Personnel Matters*. In addition to the matters listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:
- §551.074 *Personnel Matters* - To deliberate the selection of Mayor Pro Tem from the City of Helotes City Council for the term May 2022 to May 2023.

*Adjourn into Open Session.*

**ITEMS FOR INDIVIDUAL CONSIDERATION:**

11. Discussion of and action on the selection of a Mayor Pro Tem from the City of Helotes City Council for the term May 2022 to May 2023. (City Council)

*Adjourn meeting.*

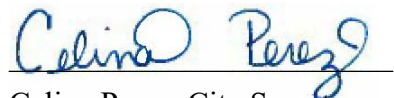
The City Council reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the exceptions to the requirement that a meeting be open to the public, in accordance with Texas Government Code, Chapter 551 *Open Meetings*, Subchapter D *Exceptions to Requirement that Meetings be Open*. No action may be taken in Closed Session.



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Rich Whitehead, Mayor

I certify that this Agenda was posted on May 20, 2022, at 2:00 p.m.



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Celina Perez, City Secretary