



**AGENDA
REGULAR MEETING
HELOTES CITY COUNCIL
March 24, 2022
7:00 p.m.**

The City of Helotes City Council will meet for a Regular Meeting on Thursday, March 24, 2022, at 7:00 p.m. in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This is an open meeting, subject to the open meeting laws of the State of Texas.

1. Call to order.
 - Invocation.
 - Pledge of Allegiance.

RECOGNITION:

2. Proclamation presented by the Mayor to City of Helotes Dispatch in recognition of National Public Safety Telecommunicators Week occurring April 10 – 16, 2022. (Staff) – [Agenda Item](#)

OPEN SESSION:

3. Citizens to be Heard. *The City Council shall not discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The Council will accept comments from citizens, business owners, business representative's, property owners, and representatives of property owners of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes and this time is not transferable. Each person may only speak once. No profanity or threats will be tolerated.*

CONSENT AGENDA (ITEM NOS. 4 - 6):

All Consent Agenda items listed below are considered routine by City Staff and are intended to be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember requests it, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

4. Approval of the minutes of the Regular Meeting dated March 10, 2022. (Staff) – [Agenda Item](#)

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Helotes City Hall is wheelchair accessible, and accessible parking spaces are available. In compliance with the Americans with Disabilities Act, the City of Helotes will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received seventy-two (72) hours prior to the meeting. For assistance, contact the City Secretary at 210.695.5911.

CONSENT AGENDA contd.:

5. Approval of cancelling the City Council Regular Meeting scheduled on April 28, 2022, due to the City Hall Council Chamber Room being used as an early voting center for the May 7, 2022 Election. (Staff) – [Agenda Item](#)

6. Approval of an ordinance of the City Council of the City of Helotes, Texas amending Municipal Code of Ordinances Chapter 18 *Buildings and Building Regulations*, Article I *In General*, Section 18-2 *Building Permits*, subparagraph (e) *Permit Extension* to align time extension fees as prescribed in the most recent adopted fee schedule. (Staff) – [Agenda Item](#)

MAYOR'S REPORT:

7. Updates on the following: (Mayor Whitehead)
 - Pet Wellness and Vaccination Clinic hosted by Helotes Animal Control, in partnership with Mobile Petcare Clinics of Texas, on Sunday, March 27, 2022, at Helotes City Hall; and
 - State of the City 2022 presented by the Helotes Area Chamber of Commerce on Wednesday, April 20, 2022, at Floore's Country Store.

ITEMS FOR INDIVIDUAL CONSIDERATION:

8. Discussion of and action on a request by Fast Signs for approval of a hanging sign pursuant to Municipal Code of Ordinances Chapter 66 *Signs*, Section 66-51 *Commercial Signs: Projecting, Wall and Hanging, or In/On Windows*, subparagraph (c) *Projecting and Hanging Signs* for Mushin Brazilian Jiu Jitsu located at 12340 Bandera Road, Suite 101, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 1040214. (Applicant) – [Agenda Item](#)

9. Discussion of and action on a request by Phillip Manea for approval of a freestanding sign for wayfinding purposes pursuant to Municipal Code of Ordinances Chapter 66 *Signs*, Section 98-72 *Old Town Helotes Special District*, subsection (g)(6)(b)(3) *Off-Premises Signs* for the Shops at Old Town Helotes located at 14743 Old Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 1154308. (Applicant) – [Agenda Item](#)

10. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas authorizing the Mayor to execute an Interlocal Agreement between the City and Region 8 Education Center to join The Interlocal Purchasing System (TIPS), a cooperative program through which the City can purchase goods and services from vendors selected through the competitive bid process. (Staff) – [Agenda Item](#)

Continued on the next page.

CLOSED SESSION:

11. Closed Session in accordance with Texas Government Code §551.074 *Personnel Matters*. In addition to the matters listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:
 - § 551.074 *Personnel Matters* – Discussion on the selection and reassignment of duties for the position of Interim Executive Director for the City of Helotes Economic Development Corporation.

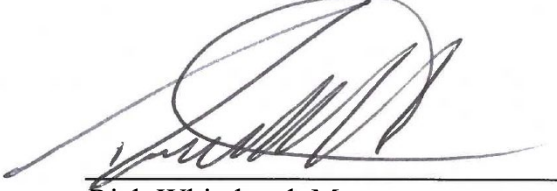
Adjourn into Open Session

ITEMS FOR INDIVIDUAL CONSIDERATION:

12. Discussion of and action on appointing the position of Interim Executive Director for the City of Helotes Economic Development Corporation. (HEDC Board of Directors) – [Agenda Item](#)


Adjourn meeting.

The City Council reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the exceptions to the requirement that a meeting be open to the public, in accordance with Texas Government Code, Chapter 551 *Open Meetings*, Subchapter D *Exceptions to Requirement that Meetings be Open*. No action may be taken in Closed Session.



Rich Whitehead, Mayor

I certify that this Agenda was posted on March 18, 2022 at 4:30 p.m.



Celina Perez, City Secretary