



**AGENDA
REGULAR MEETING
HELOTES CITY COUNCIL
March 10, 2022
7:00 p.m.**

The City of Helotes City Council will meet for a Regular Meeting on Thursday, March 10, 2022, at 7:00 p.m. in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This is an open meeting, subject to the open meeting laws of the State of Texas.

1. Call to order.
 - Invocation.
 - Pledge of Allegiance.

OPEN SESSION:

2. Citizens to be Heard. *The City Council shall not discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The Council will accept comments from citizens, business owners, business representative's, property owners, and representatives of property owners of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes and this time is not transferable. Each person may only speak once. No profanity or threats will be tolerated.*

CONSENT AGENDA (ITEM NOS. 3 - 4):

All Consent Agenda items listed below are considered routine by City Staff and are intended to be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember requests it, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

3. Approval of the minutes of the Regular Meeting dated February 24, 2022. (Staff) – [Agenda Item](#)
4. Approval of the Fiscal Year Ending (FYE) 2022 City of Helotes Revenue and Expense, Balance Sheet, and Encumbrance Reports dated March 3, 2022. (Staff) – [Agenda Item](#)

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Helotes City Hall is wheelchair accessible, and accessible parking spaces are available. In compliance with the Americans with Disabilities Act, the City of Helotes will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received seventy-two (72) hours prior to the meeting. For assistance, contact the City Secretary at 210.695.5911.

MAYOR’S REPORT:

5. Updates on the following: (Mayor Whitehead)
 - Update on the revised Joint Use Agreement regarding *MarketPlace at Old Town Helotes*.
 - Registration for the 55th Annual Helotes Cornyval Parade being held on Saturday, April 30, 2022; and
 - Recognition of Helotes Police Department Sgt. Donnie Palacios and Officer Eric Noble.

ITEMS FOR INDIVIDUAL CONSIDERATION:

6. Discussion of and action on the Fiscal Year Ending (FYE) 2021 Comprehensive Annual Financial Report (CAFR) for the City of Helotes and the City of Helotes Economic Development Corporation. (Armstrong, Vaughan, & Associates, P.C., City Auditor) – [Agenda Item](#)
7. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas approving a Solid Waste and Recycle Services Contract between the City of Helotes and C6 Disposal Systems, Inc., for a primary term of five (5) years, with an option to extend for one (1) additional year term; and authorizing the Mayor to negotiate and execute a Contract for said services. (Staff) – [Agenda Item](#)
8. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas authorizing the closure of portions of Bandera (S.H. 16), Old Bandera, and Scenic Loop Roads during certain hours for the pass through of L’Étape San Antonio by Tour De France, a ride and race cycling event scheduled to be held on April 10, 2022. (Staff) – [Agenda Item](#)
9. Discussion of and action on an Ordinance of the City Council of the City of Helotes, Texas amending portions of Municipal Code of Ordinances Chapter 34 *Environment*, Article III *Outdoor Lighting* and Chapter 66 *Signs* to reinstate the Planning & Zoning Commission as the final authority body on exterior lighting and signage for commercial development. (Staff) – [Agenda Item](#)

CLOSED SESSION:

10. Closed Session in accordance with Texas Government Code §551.074 *Personnel Matters*. In addition to the matters listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:
 - §551.074 *Personnel Matters* – Discuss the candidate qualifications for the position of City of Helotes Economic Development Corporation Executive Director.

Adjourn into Open Session.

ITEMS FOR INDIVIDUAL CONSIDERATION:

11. Discussion of and action on two (2) Resolutions of the City Council of the City of Helotes, Texas amending the City of Helotes Economic Development Corporation Bylaws and the Articles of Incorporation as follows:
 - a. A Resolution authorizing Amendment No. 3 to the City of Helotes Economic Development Corporation Bylaws, Article Three *Officers and Corporate Officials* by revising Section 3.6 *Ex Officio Representative of the Board* and adding Section 3.6.1 *Executive Director*, to establish the City Administrator as an Ex Officio Representative of the EDC Board of Directors; and
 - b. A Resolution authorizing an amendment to the City of Helotes Economic Development Corporation Articles of Incorporation, Article Ten *Board of Directors*, Subparagraph (d), by removing the City Administrator as Executive Director of the EDC. (City of Helotes EDC Board of Directors) – [Agenda Item](#)

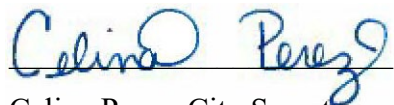
Adjourn meeting.

The City Council reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the exceptions to the requirement that a meeting be open to the public, in accordance with Texas Government Code, Chapter 551 *Open Meetings*, Subchapter D *Exceptions to Requirement that Meetings be Open*. No action may be taken in Closed Session.



Rich Whitehead, Mayor

I certify that this Agenda was posted on March 4, 2022 at 4:00 p.m.



Celina Perez, City Secretary