



**AGENDA
SPECIAL MEETING
HELOTES PLANNING & ZONING COMMISSION
March 8, 2022**

The City of Helotes Planning & Zoning Commission will meet for a Special Meeting on Tuesday, March 8, 2022 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas 78023. This is an open meeting, subject to the open meeting laws of the State of Texas.

1. Call to order.
2. Roll call.

OPEN SESSION:

3. Citizens to be heard. *The Planning & Zoning Commission may not discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The Commission will accept comments from citizens, business owners, business representative's, property owners and representatives of property owners of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes and this time is not transferable. Each person may only speak once. No profanity or threats will be tolerated.*

ITEMS FOR INDIVIDUAL CONSIDERATION:

4. Discussion of and action on the minutes of the Regular Meeting of the Planning and Zoning Commission dated February 1, 2022. (Approval Item; Staff) - [Agenda Item](#)
5. Discussion of and action on a request by Fast Signs for approval of a wall sign pursuant to Municipal Code of Ordinances Chapter 66 *Signs*, Section 66-51 *Commercial Signs: Projecting, Wall and Hanging, or In/On Windows*, subparagraph (c) *Projecting and Hanging Signs* for Mushin Brazilian Jiu Jitsu located at 12340 Bandera Road, Suite 101, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 1040214. (Recommendation Item; Applicant) - [Agenda Item](#)

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Helotes City Hall is wheelchair accessible, and accessible parking spaces are available. In compliance with the Americans with Disabilities Act, the City of Helotes will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received seventy-two (72) hours prior to the meeting. For assistance, contact the City Secretary at 210.695.5911.

6. Discussion of and action on a request by Phillip Manea for approval of a freestanding sign for wayfinding purposes pursuant to Municipal Code of Ordinances Chapter 66 *Signs*, Section 98-72 *Old Town Helotes Special District*, subsection (g)(6)(b)(3) *Off-Premises Signs* for the Shops at Old Town Helotes located at 14743 Old Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 1154308. (Recommendation Item; Applicant) - [Agenda Item](#).
7. Discussion of and direction on amending Municipal Code of Ordinances Chapter 66 *Signs* and Chapter 98 *Zoning*, Article III *District Regulations*, Section 98-72 *Old Town Helotes Special District*, subparagraph (g) *Signs Authorized* to modernize sign definitions, classifications, and regulations. (Staff)

Adjourn.

NOTE: It is possible that a quorum of the City Council and/or other Municipal Advisory and Governmental Bodies may be in attendance at the above stated meeting. No action will be taken by the City Council and/or other Municipal Advisory and Governmental Bodies at the above stated meeting, other than the body specifically referred to in the above notice.

The Planning and Zoning Commission reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the exceptions to the requirement that a meeting be open to the public, in accordance with Texas Government Code, Chapter 551 *Open Meetings*, Subchapter D *Exceptions to Requirement that Meetings be Open*. No action may be taken in Closed Session.

I certify that this Agenda was posted on March 4, 2022, at 2:00 a.m. / p.m.



Michael Gallardo, DS Coordinator