



**AGENDA
CITY OF HELOTES
PLANNING AND ZONING COMMISSION
February 1, 2022**

The City of Helotes Planning and Zoning Commission will meet for a Regular Meeting on Tuesday, February 1, 2022 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas 78023. This is an open meeting, subject to the open meeting laws of the State of Texas.

1. Call to order.
2. Roll call.

OPEN SESSION:

3. Citizens to be heard. *The Planning and Zoning Commission may not discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The Commission will accept comments from citizens, business owners, business representative's, property owners and representatives of property owners of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes and this time is not transferable. Each person may only speak once. No profanity or threats will be tolerated.*

ITEMS FOR INDIVIDUAL CONSIDERATION:

4. Discussion of and action on the minutes of the Regular Meeting of the Planning and Zoning Commission dated January 4, 2022. (Approval Item; Staff) - [Agenda Item](#)
5. Discussion of and action on a request by Jose Rolando Guajardo for approval of a wall sign pursuant to Municipal Code of Ordinances Chapter 66 *Signs*, Section 66-51 *Commercial Signs: Projecting, Wall and Hanging, or In / On Windows*, subparagraph (b) *Wall Signs* for Eclective located at 12415 Bandera Road, Suite 116, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 239948. (Recommendation Item; Applicant) – [Agenda Item](#)

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Helotes City Hall is wheelchair accessible, and accessible parking spaces are available. In compliance with the Americans with Disabilities Act, the City of Helotes will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received seventy-two (72) hours prior to the meeting. For assistance, contact the City Secretary at 210.695.5911.

6. Discussion of and action on a request by QT South LL for approval of a conceptual design plan for Quick Trip located at 14912 Scenic Loop Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 242050, and including the following: (Recommendation Item; Applicant)
 1. Site Plan & Building Design Review
 2. Exterior Lighting
 3. Signage - [Agenda Item](#)
7. Discussion of and action on a preliminary and final plat, pursuant to Municipal Code of Ordinances Chapter 78 Subdivisions, establishing Bricewood Subdivision Unit 6, being a 20.050 acre tract of land, out of 92.088-acre tract out of the M.M. Musquiz Survey No. 80, Section 5, Abstract 487, County Block 4450 and being a portion of a 100 acre tract described in deed recorded in Volume 6591, Page 258 of the deed records of Bexar County, Texas. (Recommendation Item; Applicant) - [Agenda Item](#)
8. Discussion of and action on a request by Marco Banda for approval of a wall sign pursuant to Municipal Code of Ordinances Chapter 66 *Signs*, Section 66-51 *Commercial Signs: Projecting, Wall and Hanging, or In / On Windows*, subparagraph (b) *Wall Signs* for Rice & Spicy Thai Kitchen located at 11590 Galm Road, Suite 108, San Antonio, Texas 78254, more particularly described as BCAD Prop. ID No. 1358310. (Recommendation Item; Applicant) - [Agenda Item](#)

STAFF REPORT:

9. Update on proposed revisions to Municipal Code of Ordinances Chapter 66 *Signs* and Chapter 98 *Zoning*.

Adjourn.

NOTE: It is possible that a quorum of the City Council and/or other Municipal Advisory and Governmental Bodies may be in attendance at the above stated meeting. No action will be taken by the City Council and/or other Municipal Advisory and Governmental Bodies at the above stated meeting, other than the body specifically referred to in the above notice.

The Planning and Zoning Commission reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the exceptions to the requirement that a meeting be open to the public, in accordance with Texas Government Code, Chapter 551 *Open Meetings*, Subchapter D *Exceptions to Requirement that Meetings be Open*. No action may be taken in Closed Session.

I certify that this Agenda was posted on January 28, 2022, at 4:15 p.m.



Michael Gallardo, DS Coordinator